

HIGHLAND WOODTURNING CLUB, club premises Munloch Village Hall.

Minutes of COMMITTEE MEETING held Thursday 8th August 2019 at 5.30pm in the Club Premises.

1. **WELCOME**, Present :- Alec Mutch, John Cheadle, David Hobson, Cliff Sim, Douglas Stewart, Colin MacRae, John Ruickbie.
2. **APOLOGIES**, - Peter Lawrence, David Hay, David Hutcheson, Geoff Potter, Jim Kelman,
3. **To do list**,

AM opened the meeting by welcoming those present, and started by dealing with the 1st item on the agenda the **to do list** from the last committee meeting. Most of the items had been dealt with satisfactory or completed, with only a few items still to be clarified, these were the Tagging of lathe equipment, Bandsaw certification, competition certificates and the 2020 programme. The Tagging and competition certificates were to be done by D, Hutcheson who was not present but would be attending the main meeting, it was agreed AM should approach him for answers to these outstanding items at the meeting. AM suggested the bandsaw situation was to be put back to the next committee meeting in view of the reduced committee members present, he wanted the full committee to be present to deal with this item, this was agreed. The 2020 programme was to be discussed with those present.

4. **Insurance update**,

CS gave a very detailed report on the club's insurance situation, also supplying a written statement of the club's insurance cover to all those present. This had been requested by AM after JR had raised some concerns in regards our liabilities, the report seemed to be satisfactory to all those present except JR and a serious discussion took place in regards the type of cover we have, it was also suggested a different status for the club could alter the liabilities for the members of the committee, it was agreed CS was to look into another way of registering the club to change the way our insurance cover works. CS agreed to look into this.

5. **Financial report for all day event**.

CS Handed out a statement of the financial figures to date, also explaining that the all day event was a financial success, taking £114 more than we paid out. It was considered a complete success by the committee and a vote of thanks went to JC for organizing the day's events.

5. **Safety policy**,

AM put it to the committee that in light of the insurance questions and the issues that raised that the safety policy needed to be looked at also, he suggested that Mark Sutton our safety rep should be consulted to carry out a revised statement on safety issues and a risk assessment, to be paid for by the club if necessary. A short discussion then ensued where several other items on safety were discussed, one of which was the screens used round the lathes and the nearness of onlookers, the prominence of the safety and risk assessment signs also needed to be improved. It was agreed that Mark Sutton be contacted to carry out this work.

6. **2020 Committee meeting dates**.

AM read out the dates for the committee meetings for 2020.

7. **Programme for 2020, (first 6 months).**

We were able to get some more of the programme completed for 2020, January, February and March have now been agreed, with April, May and June still to be dealt with. These were to be done by some of those who missed the meeting, AM agreed to approach the individuals for their programme subjects at the earliest opportunity. The programme for these months would then be uploaded to the club web site.

8. **Visit from our North Highland Woodturners.**

AM raised the visit from the North Highland Woodturners for our all day event and suggested that we should promote their open day on the 7th September 2019, it was agreed that JC would put it to the members at the main meeting that we would like to get some of our members to go to their meeting on the 7th September and to contact AM if interested.

9. **A.O.C.B.**

JC raised the situation with the office, it needed a really good clean out.

CS said he had several bills to pay to McGregors for some goods and equipment purchased for the club, payments were agreed.

CM asked when the money for the Christmas raffles was to be given out, it was agreed CM could get a cheque for £300 today to allow him and JK to make a start on purchasing the raffle prizes. It was also requested that the members be asked to donate raffle prizes as usual.

There were no other issues raised and the meeting closed at 6.30pm.

Next committee meeting 1st October 2019 starting at 5.30pm.