



AGM REPORT FOR 2020.

CHAIRMAN'S REPORT on 4th February 2021.

Our AGM would normally have been happening on the 4th February 2021, this meeting cannot take place due to the Covid-19 restrictions so as an alternative we have prepared this report on what has happened over the last year and to the present day. This will have the Chairman's report, along with the Secretary and the Treasurer reports.

2020 can only be described as a terrible year for our club, no sooner had we started our 2020 meetings when we were forced to shut down due to the Covid-19 pandemic. This however had the effect of us having to look very closely at our premises, our rules, our working practices to see where we needed to be in order to meet the requirements of health and safety during any pandemic. The result of that scrutiny was to expose just how much the club and the premises failed to meet any of the requirements, in particular the extraction and ventilation in the premises. We asked John Ruickbie to do a survey on what was required to get the Munloch building up to standard as far as extraction and ventilation that was required, John completed this task with a detailed and costed report on the matter, the cost was going to be somewhere in the region of £2k provided we did some of the work on installing it ourselves. At the same time we looked into getting alternative premises that may afford better conditions and could possibly save on some of the expenditure required. The committee also discussed the possibility of giving a refund to all our members for the meetings missed, it was agreed that there could be no refund if we were to implement the changes required to make the club building a safer place for all our members, and that safety had to be the priority. We did recognise that there were a few members who felt a refund would have been their choice, however the committee felt the money would be better spent on making the changes required.

Alternative premises were found in Maryburgh, an old primary school. We along with 2 other groups from Maryburgh have voiced an interest in getting the school through what's known as a CAT (Community Asset Transfer), we along with the other 2 groups have done all

the paperwork required for the application and are waiting the final say from the council on whether or not we have the building, the final council meeting is on the 24th February 2021, a decision will be made then, the result of which will be conveyed to you as soon as we know. The final decision to move will come from the members present at the time, a strong recommendation will come from the committee for the move.

In light of the interest in the Maryburgh building, no action has been taken to install the extraction and ventilation equipment in the Munloch building until we see the outcome of the Maryburgh building on the 24th February. In either case the extraction and ventilation equipment will need to be installed before we get back to regular meetings.

One of our early decisions was to ask the Munloch Hall Committee to consider some sort of rent rebate for the time we are locked down, they very kindly agreed to suspend all our rental payments for the duration. This made a huge difference to our bank balance especially as we could not raise any monies through other means like our meeting raffles, etc. There has still been some expenditure that the club has to pay on an ongoing basis but I will leave that for Cliff Sim to expand upon on his submission to this report.

We have been trying to keep the interest in the club going through the pandemic with both the "Tips" emails organised by Nick Simpson and the Web site & Facebook pages, however we are very disappointed with the interest being shown from the members in all of these systems.

There have been 2 committee members resignations accepted, those are John Cheadle and David Hobson, we are very disappointed to see them leave the committee, as both of them have given the club sterling service over the period they were committee members and will be missed. We have replaced those committee members with Dave Line and Richard Comfort who take over with immediate effect, these 2 could not be voted on by the members but have been agreed by the rest of the committee. The remainder of the committee have agreed to stay in their positions on the committee as have I as Chairman. Our constitution states that the Chairman can only serve 2 terms (2 years) and my tenure should end at the AGM in February, however the committee agreed to suspend all the protocol for 2020 for all the members of the committee including the Chair due to the Covid-19 restrictions and I have accepted that I will continue as chair until the AGM of 2022.

Some of the decisions we have had to make over the last year could not be put to the membership in the usual way due to the restrictions of not being able to organise any meeting to discuss and decide on the way forward by the membership as a whole. The committee agreed to suspend the protocol for all of the time we were and still are locked down, but some decisions were still required to be made and the committee took that onboard, your best interests were paramount at all times, we only took decisions that were to benefit the club.

We are now in the period of membership renewal for 2021, we were aware of the possibility of fewer people renewing their membership this year due to the restrictions and the fact we are not going to give refunds or reduced rates for 2021, Geoff our secretary will be giving you the information on this in his report.

Your committee will continue to monitor the situation with the Covid-19 restrictions, we will open again as soon as it is possible to do so, there will be some work to do to our premises where ever we resume our meetings, we ask you to bear with us and support your club in any way you can, taking part in the TIPS & ANECDOTES for instance or putting forward pictures of your work for publication on our WEB SITE & FACEBOOK. We have committee meetings arranged for every few weeks through the ZOOM programme on the computer and will continue to do so until we can be back to our regular meetings at the clubhouse. I thank you all for your patience and hope to see you all as soon as possible.

Alec Mutch - Chairman

SECRETARY REPORT.

Secretary's Report February 2021

Well - there has been quite a change since our last AGM and our last regular Club meetings. The meetings stopped abruptly in 2020 and since then we have been unable to meet.

Thanks to the ongoing work by our Chairman Alec Mutch, Treasurer Cliff Sim and Trainer Nick Simpson we have managed to keep some things moving and have kept the Club going in a limited fashion. Our Chairman, Alec has made great efforts to address the shortcomings of our existing Club premises with regards to the current and anticipated restrictions. He has also utilised and increased the use of our website albeit with only limited participation from most members (including myself).

Cliff is keeping a strong grip on the Club's finances, has advised on future possible expenditure and is currently involved with the membership renewals for 2021.

Nick has kept up Members interests with his regular hints and tips, Xmas quiz and responses to Members queries and questions. He has a small team of experienced members who have responded and participated freely in these regular communications to all the members.

Late last year, I put together a bid for a grant from the AWGB Recovery Fund. Unfortunately, after a lengthy consideration by the AWGB Committee, the AWGB turned down our application - as it did not meet their criteria - although the AWGB appreciated our particular difficulties!

Despite the total lack of meetings and an unknown future with regard to the meetings & programme, the Club and especially the Committee are determined to get back to our regular normal meetings at some point. With this in mind the Committee determined that the fees for 2021 would be sustained as normal.

I can report that even by mid- January we have had very nearly half the Members renew their 2021 membership. I would also anticipate this number of renewals to increase. I can further report that

there are still 7 on the current waiting list, the majority of these were added during the 2020 shutdown of the Club.

So here I am ~ hoping we can get back to normal ~ and the sooner the better!

Geoff Potter - Secretary

TREASURER REPORT.

Treasurer's Report at Virtual AGM on 4th February 2021

The 2020 figures are shown in bold print with last year's in lighter figures on the left-hand side for comparison purposes. Sadly, due to Covid-19 we had to shut down operations of the Club in March but are hopeful we will get going again in 2021.

We paid monthly rent (including electricity costs) of £140., suspended after June 2020, net cost £840. Overall, we had a surplus of income over costs of £784 for the past year, though we missed most of our monthly raffles and the Xmas 2019 raffle which raised the magnificent sum of £342! We spent £230 on safety signs and the new handrail at the door entrance. £200 was expended on buying in a stock of wood from a former member's widow. Apart from that the costs were largely for our AWGB subscription and insurance plus website and stationery/postage expenses.

I keep a close watch on all costs and the majority of these are incurred only after prior consultation and approval by our Chairman/Committee.

I am always happy to answer any questions about the Accounts at any time. Our Secretary can take note of any questions, pass them on to me and I will get back with explanations, where requested. The Accounts will be examined and signed off by Gordon Leitch., a member of the Club, and John M Clarkson, a former banking colleague. My grateful thanks to both.

I am happy to continue in office.

C G Sim

Highland Woodturners Club

Statement of Income and Expenditure year to 31st December 2020

<u>Opening Balance 1/1/19</u>	<u>£1,314</u>	<u>1/1/20</u>	£1,398.39
<u>Income:</u>			
Subscriptions	1,670	£2,190.00	
Monthly Raffles	1,759	317.00	
Teas & Coffees	154	59.63	
Training (Electricity)	105	20.00	
Sales	<u>139</u>	<u>0.00</u>	£2,586.63
	<u>3,827</u>		£3,985.02
<u>Expenditure:</u>			
Rent	1,680	£ 840.00	
Equipment	919	259.40	
Subscriptions	45	45.00	
Materials	245	325.15	
Insurance	175	177.82	
Stationery/Website	169	83.16	
Sundries	209	21.69	
Competition Prizes (12)	<u>300</u>	<u>50.00</u>	£1,802.22
Totals	<u>(3,742)</u>		(2,182.80)
Surplus	£ 85		£ 784.41
<u>Final bank at 31/12/19</u>	<u>£1,398</u>	<u>31/12/20</u>	<u>£ 2,182.80</u>

Accounts and records perused and found to agree with the above Statement on th day of January 2021.

_____ John M Clarkson _____ G Leitch – H.W.C.

HWC - 2020 Expenditure Breakdown:

Equipment:

Sign Centre (safety signs)	£ 96.00		
C/S Metal (handrail etc)	134.40		
Really Useful Box	7.00		
Battery charger	<u>22.00</u>	<u>Total costs</u>	<u>£ 259.40</u>

Materials:-

MacGregors:

Eyewash solution	6.05
Turners' sanding grit	119.10

Wood purchased from:

George Gunn	<u>200.00</u>	<u>Total costs</u>	<u>£ 325.15</u>
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Stationery/Website

Website	£ 34.74		
Postage stamps	£ 22.92		
Stationery	<u>£ 25.50</u>	<u>Total Costs</u>	£ 83.16

Sundry Items

Supplies – Milk/Biscuits	£ 11.69		
Engraving	<u>£ 10.00</u>	<u>Total costs</u>	<u>£ 21.69</u>

Presented by, Alec Mutch, Chairman.

Geoff Potter, Secretary.

Cliff Sim, Treasurer.