

Minutes of COMMITTEE MEETING held online by ZOOM on Thursday 13th May 2021 at 6.30pm

1. WELCOME

Present :- Alec Mutch, Geoff Potter, , Nick Simpson, Mike Day, Errol Levings (who joined from the HVAC item onwards), David Line, Peter Lawrence, Douglas Stewart, John Ruickbie

APOLOGIES: Jim Kelman, Richard Comfort, Cliff Sim

Geoff Potter (GP) welcomed everyone to the online meeting. The Zoom meeting was hosted by GP with prior e-mail invitations sent to all the Committee. GP informed the Committee that the Zoom meeting was limited in time to 40 minutes with a new meeting started immediately after if needed.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of meeting held 15/4/21 were proposed as correct by John Ruickbie and seconded by Peter Lawrence. Approved by all.

3. MATTERS ARISING

None.

4. SECRETARY'S REPORT

We now have a total of 48 paid up Members and 1 more person had contacted HWC about joining today.

5. TREASURER'S REPORT

We have a good surplus of funds and expenditure so far this year amounted to £325 on insurance, subscriptions, prizes and website. CS was also looking into obtaining insurance for the Maryburgh building on behalf of MMS which was currently effectively uninsured.

6. MARYBURGH PLANNING

AM reported on Maryburgh progress. Main points were....

- The full Planning Approval (PA) had been verified by the Highland Council (HC). The planning notice period finishes on 16th May. HC had been given extra information which they had requested – there was no history or evidence of oil spills; a full asbestos report was forwarded (but it only details 1 problem - a radiator backing panel which has already been removed); finally a proposal for 2 disabled parking spaces and 3 bike racks.

There had been no other comments from HC and it was expected that a Planning Officer or the Planning Committee would now deal with the application soon.

7. MARYBURGH HVAC

EL reported on progress. Main points were....

A quote and details of requirements had just been gained from a Nairn company A-Mac. It had not been examined in detail. The quote of £38k includes separate extraction and ventilation systems for each individual room together with heat recovery and a high level ventilation filter system.

Visits were planned along with Maryburgh Mens Shed (MMS) to Inverness MS and Forres MS to see their installations.

The provision of equipment, the necessary building work, the amount of work done by MMS & HWC and the requirements for heat recovery would be considered in more detail as these would all result in significant cost savings. Extra funding may be necessary. Further quotes would be sought.

MMS were consulting the Scottish Mens Shed organisation to obtain their advice on HVAC requirements.

8. MARYBURGH COMMITTEE MEETING HELD 6/5/21

Briefly:-AM gave a summary of their meeting.

A total of £22k funding had been received by MMS.

HIGHLAND WOODTURNING CLUB, Club Premises, Munlochy Village Hall

It had been agreed that MMS would be responsible for building maintenance – inside and out. HWC and Maryburgh Matters (MM) would be responsible for maintenance of their allocated rooms and a third each for the communal areas.

MM were proposing a kitchen in Room 1 and HWC would be responsible for its share of maintenance of this facility.

It was proposed that there would be a Building Management Committee formed comprising 4 x MMS, 2x MM and 2x HWC members. MMS currently provide Chair, Secretary, Treasurer and Vice Chair.

A draft formal agreement between MMS and HWC to give HWC security of tenure had been forwarded by AM to the meeting. This had not been approved and discussions were underway to achieve a mutual agreement.

Two local offers of equipment had been declined as being unsuitable.

Both MM and MMS were considering websites and Facebook.

9. MOVING HWC EQUIPMENT

AM had consulted Gordon Leitch who could offer equipment and George Burgess may be able to help with the move.

10. AOCB

EL proposed that EL, AM, JR, NS and PL also be included in the circulation list and decisions about the HVAC. Agreed.

NS advised that first aid (amongst other things) would need to be considered by MMS for the whole building and AM agreed to raise the provision of a Defibrillator at that Committee.

NS requested contributions to the HWC newsletter.

A vote of thanks was given by the whole Committee to AM.

6. NEXT MEETING

4th JUNE 2021 at 6.30pm