

**Minutes of COMMITTEE MEETING held online by ZOOM on FRIDAY 4<sup>th</sup> JUNE 2021 at 6.30pm**

**1. WELCOME**

Present :- Alec Mutch, Geoff Potter, , Nick Simpson, Mike Day, Errol Levings, David Line, Peter Lawrence, Douglas Stewart, John Ruickbie, Cliff Sim

**APOLOGIES:** Jim Kelman, Richard Comfort,

Geoff Potter (GP) welcomed everyone to the online meeting. The Zoom meeting was hosted by GP with prior e-mail invitations sent to all the Committee. GP informed the Committee that the Zoom meeting was limited in time to 40 minutes with a new meeting started immediately after if needed.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of meeting held 13/5/21 were proposed as correct by EL and seconded by DS. Approved by all.

**3. MATTERS ARISING**

None.

**4. SECRETARY'S REPORT**

We have a total of 48 paid up Members and 1 person had contacted HWC about joining last week. There had been a 2 week pause (and there will be a further 2 week pause from this week) to the Hints and Tips email Newsletter.

**5. TREASURER'S REPORT**

We have a good surplus of funds. CS has looked into obtaining insurance for the Maryburgh building on behalf of MMS which was currently effectively uninsured - but this is not possible. CS emphasised that it was important that we have a good and sufficient valuation carried out for the building for restoration or repair costs as insurers would only pay out on a pro rata basis if the building was undervalued.

**6. MARYBURGH PLANNING**

The full Planning Approval (PA) was granted on 17/5/21 with no conditions attached.

**7. MARYBURGH CONVEYANCING**

AM reported on progress. Since the PA was now confirmed the conveyancing was going ahead. This will take time as it involves negotiation with the Highland Council (HC) legal section too. There will not be access to the building until the adjacent builders complete their work – this will be September or possibly late August 2021.

**8. MARYBURGH HVAC**

Two visits have been made to see other premises.

**INVERNESS**

AM, EL and JR visited. They are in the old Milburn Academy sports building. They have no HVAC and their workshop is crowded. They would like details of any work done at Maryburgh.

**FORRES**

AM, EL, JR, NS, and PL visited along with two from MMS. They have an extraction system installed by AMAC at a cost of £6k, but no HVAC. Their system would suit for HWC purposes but would need enhancing for HVAC. JR advised that an external extraction in a separate shelter would minimise the noise generated in the workshop. Based on the Forres system it was anticipated that Maryburgh would be c£10k. Forres also requested details of the Maryburgh system once installed.

**AMAC VISIT TO MARYBURGH**

AMAC had visited this week. 7 MMS/HWC people attended. AMAC had given some alternatives which could be cheaper, JR was working on a layout of HWC equipment. AM thought that MMS would need assistance from HWC for this too. This will enable a more accurate estimate to be obtained from AMAC.

## HIGHLAND WOODTURNING CLUB, Club Premises, Munloch Village Hall

### 9. MARYBURGH COMMITTEE MEETING HELD 3/6/21

Briefly:-AM/CS gave a summary of the meeting.

**INSURANCE** (Reported earlier in these minutes). The proposed HVAC system would be a fixture of the building and would need to be insured along with it. The HWC equipment was already insured by Zurich and this would simply transfer over to Maryburgh.

**HWC RENT** This had been offered by HWC as equivalent to Munloch rent. Maryburgh Matters (MM) rent would be agreed by MMS and MM.

**COMMITTEE NAME** It had been agreed that the building would be managed by the MARYBURGH MENS SHED MANAGEMENT COMMITTEE.

**FORMAL TENANCY AGREEMENT** Andy Barnett of MMS was formulating a proposed agreement MMS/HWC.

**WEBSITE FOR MMS** No progress.

**HVAC** JR doing layouts, MMS probably reliant on HWC for advice.

**AOCB** An agreement on the use of a kitchen was ongoing. The school had no electricity meters. Ian Tolmie of MMS was investigating a utility supplier and would be checking all the utilities. JR was looking into electrical and alarm tests and checks.

**QUESTIONS about MMS**..... AM advised that the HVAC system was a fixture and would be funded by MMS (who had £21.5K+). Any running costs and repairs would devolve to the different users. Similarly the toilet, roof repairs and Kitchen etc would be a MMS cost as these were also fixtures. JR advised that electrical installation for HWC would be c£5k.

### 10. RESTRICTIONS BEING LIFTED

AM noted we would be in Level 1 on Saturday and maybe Level 0 in June, which would allow more activities. He proposed that we do not spend any money on Munloch and do not use those premises on H&S grounds but he was seeking a unanimous opinion from all.

**Individual comments were invited from every Committee member.** These were....All agreed that a return to Munloch was ruled out on H&S grounds. Do not open the Club meetings until we are in the new premises. Munloch meetings were equivalent conditions to a busy unventilated nightclub. We could have an open day at Maryburgh for members to see the building. Members needed to be kept informed. Members would be involved once the building was available and the move to Maryburgh became possible.

**AM summarised.** There was total agreement to spend nothing on Maryburgh. Members would be kept informed, perhaps after the conveyancing or entry was agreed as there were no firm dates yet. An open day for members would be a good idea. Member involvement for cleaning, decorating and equipment would be necessary. Earliest meetings would likely be in early 2022. These points were unanimously agreed.

### 11. AOCB

NS requested more contributions to the HWC newsletter.

A vote of thanks was given by the whole Committee to AM.

### 6. NEXT MEETING

9th JULY 2021 at 6.30pm