

**Minutes of COMMITTEE MEETINGS held at Munloch on Monday 10<sup>th</sup> August 2021 at 6.30pm.**

**1. WELCOME to Meeting**

Present :- Alec Mutch, Geoff Potter, Mike Day, Errol Levings, David Line, Peter Lawrence, Douglas Stewart, John Ruickbie, Cliff Sim, Jim Kelman

**APOLOGIES:** Nick Simpson, Alan Geddes

Geoff Potter (GP) welcomed everyone to the meeting. E-mail invitations were sent to all the Committee - this served as an Agenda for this meeting.

A paper by Nick Simpson had been circulated, setting out his opinion and response together with his advice and a link to Government guidance which was all relevant to this Committee meeting and which would be considered by all Committee Members.

Alan Geddes had telephoned and discussed the issues with GP as he was unable to attend.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes of meetings held 19&27/07/21 were proposed as correct by MD and seconded by PL. Approved by all.

**3. MATTERS ARISING**

None.

**4. SECRETARY'S REPORT**

None.

**5. TREASURER'S REPORT**

None

**6. MARYBURGH**

AM reported on the current position and relationship of HWC with MMS Building Steering Committee (MMSBSC), MMS (Maryburgh Mens Shed) and MM (Maryburgh Matters).

**It was unanimously agreed that the move to new premises in Maryburgh was abandoned and HWC would withdraw from negotiations.**

The Formal Agreement for the tenancy of the building by HWC has not been agreed. It had been revealed by MM that there was a proposal for a cafe. No progress had been made about rents for MM or HWC. No progress for agreement of the times of usage of the building which would maximise the available parking and optimise the use of the building. No progress had been made about agreement or commitment for provision of HVAC. AM advised that there was a lack of trust of HWC by MMSBSC, HWC were not being kept informed about MMSBSC proposals. He considered that the current proposals by MMSBSC would not accommodate HWC's needs, were inconsistent with the CAT application, the Business Plan, the Planning Approval and possibly the charitable aims of MMS.

AM, CS and JR advised that there were potential practical and costly issues to be resolved at Maryburgh if any progress was to be made by MMS.

AM reported that he and CS had been informed by MMS that they were not valid Trustees and MMS had terminated their Committee membership forthwith. AM disagreed and was in touch with OSCR about this.

AM advised that he had contacted and corresponded with Highland Council to update them on the current Maryburgh position.

**7. Extraction System for Munloch**

AM reported that there had been a meeting with the Munloch Hall Chairman last week together with AM/ JR/ PL/ GP. Munloch were scheduled to have a Committee meeting at the end of August. Extending the HWC accommodation to the outside area may not be approved. It was recognised that headroom and ventilation were difficult issues.

JR had drawn up a plan for consideration. It involved the removal of the bandsaw, drill and the sander to the (refurbished) outside store, removal of the internal partitions including the Office and relocating

## **HIGHLAND WOODTURNING CLUB, Club Premises, Munloch Village Hall**

the lathes into the bigger space. Extraction equipment would be housed externally to the side of the entrance door. Extraction ducts would extend along both side walls to each work station. It was possible to add a filter to the extraction system to recirculate the extracted warm air. It was put forward that recirculating extracted air was not advisable. 150mm diameter ducting was approved at extra cost. JR and EL would agree the extraction plant details.

JR estimated the system would total c.£1500 and this was approved.

Ventilation would be provided by two 9" reversible fans with speed controls would be installed in two of the window openings. A local supplier had them in stock. A cost of c£300 was approved. The kitchen area would be ventilated by an extractor fan. The window openings would be used to provide as much extra ventilation as possible by housing the fans.

### **8. The Way Forward**

Much discussion took place about Government Guidance and the practicalities and possibilities of Club meetings. It was agreed that we needed to get the meetings restarted as soon as possible, but that not everyone would necessarily want to take part. It was down to individual decisions for each person.

Proposals agreed and accepted were:-

- a) Split meetings with a split attendance every Thursday were rejected.
- b) Test and Trace. A membership list would be held at the entrance for everyone to sign in.
- c) Covid Pass. Not suitable for the Club.
- d) Face masks advised except when seated.
- e) Signs advising of guidance to be displayed.
- f) Food and drink – reserved to the kitchen area.
- g) Sanitising materials to be provided for the toilet and the entrance door.
- h) Vaccinations to be recommended to attendees.
- i) A work party to carry out cleaning.
- j) Refunds for anyone who is unable to attend any meetings.
- k) Training would be offered on a very limited basis perhaps one-to-one.
- l) All the above information to be given on the Club's website.
- m) JR and DL would investigate the boarded up windows immediately. Ventilators to be purchased and installed ASAP.
- n) A meeting would be called for all members to attend Munloch to discuss these and any other issues on 19/8/21 at 6.30pm. All would be encouraged to raise any issues.
- o) Initial Club meetings would be demonstrations with a seated audience. ( AM 2/9/21, followed by JR, EL, a Show & Tell ....etc)
- p) JK to organise a raffle to generate income for all meetings 19/8/21 onwards. A £200 budget agreed for a Xmas raffle. Assisted by DL.
- q) Sanitising materials, signage and mask provision to be organised by PL and JK.

### **8. AOCB**

A vote of thanks was given by the whole Committee to AM.

### **9. NEXT MEETING**

To be arranged.