

Minutes of COMMITTEE MEETINGS held at Munlochy on Monday 9th December 2021 at 5.00pm.

1. WELCOME to Meeting

Present :- Alec Mutch, Geoff Potter, Mike Day, David Line, Peter Lawrence, Douglas Stewart, John Ruickbie, Cliff Sim, Nick Simpson, Errol Levings

APOLOGIES: - Alan Geddes, Jim Kelman

2. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of meetings held 28/10/21 were proposed as correct by PL and seconded by EL. Approved by all.

3. MATTERS ARISING

None.

4. SECRETARY'S REPORT

A draft Constitution (DRAFT6) had been circulated to all the Committee by email along with a companion table by Nick Simpson.

There are now 55 paid up members.

5. TREASURER'S REPORT

A report was tabled by CS. This report detailed the expenditure on rent, insurance, raffle, equipment and materials. It was agreed that expenditure on the Xmas raffle would be limited to £200. Subscriptions have already been received for next year's membership.

6. PAT TESTING REPORT

(In JR's absence) - It was proposed that JR be made an honorary member of the HWC, in recognition of all the work he has done involving the HWC equipment and premises. It was unanimously agreed. AM to produce a draft certificate for presentation at the next meeting.

(Later) - JR reported that all the HWC electrical equipment had been PAT tested. A comprehensive table of all the electrical equipment and the results were tabled. JR reported that all the equipment had passed except for a portable 240v electric drill which would be scrapped. PL was tasked with purchasing a replacement. JR said that the lathes had a satisfactory earth leakage of less than .0.1 milliamps. JR recommended that the wheeled extractors have their filters cleaned more regularly and that a maintenance person be appointed - to be considered at the next meeting.

JR handed a copy of the PAT testing to GP, to form the basis of an inventory of the HWC equipment.

7. COMMITTEE FOR 2022

AM asked each Committee member present to indicate if they would be standing for the next Committee at the AGM of 2022. Alec Mutch, Geoff Potter, David Line, Peter Lawrence, John Ruickbie, Cliff Sim, Nick Simpson and Errol Levings said they would be standing for election. Alan Geddes would be consulted as he was absent. Jim Kelman, Mike Day and Douglas Stewart would be standing down from Committee. It was hoped that JK would continue in his important role at the door on Club meeting nights.

8. CONSTITUTION CHANGES

A small Sub- Committee group of PL, EL, AG, NS, and GP had met at Munlochy 3 times and had made a series of draft changes to the current Constitution. The resulting draft Constitution (DRAFT6) had been circulated to all the Committee by email along with a companion table by Nick Simpson.

AM was satisfied with the draft Constitution and the clarity of the companion table. All the Committee were asked for comments.

DS had thoroughly read through the draft and highlighted some anomalies and corrections which were very welcome. The major point raised was the name of the Club! The Club's logo referred to the Highland Woodturning Club whereas the current Constitution referred to the Highland Woodturners Club. AM to investigate and circulate advice to all the Committee for comment.

GP undertook to make amendments to the number of classes of members and other minor amendments to produce DRAFT7. GP would circulate this to the Sub-Committee and then to the

HIGHLAND WOODTURNERS CLUB, Club Premises, Munlochy Village Hall

whole Committee so that it could then be considered by the whole Club membership at the next AGM on the 3rd February 2022.

GP would also edit and circulate the very helpful companion table to differentiate the Constitution guidance notes at the top of the table from the Recommended Actions/ Checklist items at the bottom of the table which may be used by the Committee to help manage the Club.

The draft Constitution DRAFT6 was proposed by PL and seconded by DL and approved by all 10 Committee present. A vote of thanks was given to the Sub-Committee.

9. COMPETITIONS

A new competition manager would be needed next year. AM requested that all the Committee let him have their opinions about the holding of Competitions for consideration at the next meeting.

10. COVID STATUS

There were no recent major changes other than MO advice to wear mask indoors at meetings. The layout of the lathes was discussed. The layout would be reviewed by JR and decisions made early next year.

11. 2022 PROGRAMME

A new programme for 2022 was tabled by AM. Consideration would have to be given to the date of the start of 'normal' meetings, starting 17th March 2022, nearer the time. The Showtime scheduled for 3rd March may be conducted by AM - alternatively Nick Simpson may do a demonstration. It was noted that the meeting managers were now spread out throughout the year.

AM requested that the relevant manager members forward their subjects for their meetings up until 26th May 2022.

12. HWC LIBRARY

MD had taken over the management of the Library and reported that only 1 loan had been made since last Committee meeting. AM to remind members.

13. AOCB

None

14. NEXT COMMITTEE MEETINGS

3rd Feb 2022 – 6pm followed by AGM at 6.45pm.

31st March 2022, 26 May, 21 July, 15 Sept, 10 Nov, 22 Dec 2022, all at 6pm