

Minutes of COMMITTEE MEETING held at Munlochy on Thursday 26th May 2022 at 5.30pm

1. WELCOME to Meeting

Present :- Alec Mutch, Geoff Potter, David Line, Peter Lawrence, John Ruickbie, Errol Levings, Alan Geddes, Nick Simpson David Hobson

APOLOGIES: - Cliff Sim and David Ross - (see item 13 below)

2. Matters arising

None

3. Secretary's report

GP reported that the current membership stood at 59 members. (This excludes 1 unpaid member and J Kelman and his daughter).

4. Treasurer's report.

AM presented the detailed report provided by CS which shows a good balance in the bank after recent expenditure on materials and equipment. Regular income of c£60 per meeting was being contributed by the raffle. Monies for the Club can be relayed to CS by Bill Munro.

5. Training manager's report

NS provided a schedule of the training programme along with all the trainees progress.

NS reported that training had started in March 2022 and was progressing well. DR had just withdrawn from training. This left 6 trainers compared with 5 lathes so this was still satisfactory. About 25% of the membership were new to the Club and most of these needed some training. Due to demand training had been increased temporarily to once every two weeks.

NS tabled a Safe Working Practice SWP document for the Club's lathes. It was approved by all and would be incorporated in the Club's safety document.

There was much general discussion about safety- including training, competencies, liabilities, insurance and practices.

AM advised that a disclaimer document could be developed to be signed by all members – this would address some of the concerns regarding training, insurance and liability. He reported that CS had contacted the Club's insurers for clarification about the cover provided and an early reply was expected. If it transpired that the Club was not covered then cover would need to be acquired.

NS would advise trainees and trainers, where relevant, of the Club's policies, liabilities and limitations at the start of each training session.

6. Maintenance manager's report

JR presented a maintenance report (see attached document) which he read out. JR highlighted the need for a few outstanding PAT tests, workshop window to be opened, bearings for one JET lathe had been obtained and he was trialling a metal plate fixture on the screens for the magnetic work lamps. JR commented that the Club was in a better condition now with the new room and additional space allowing safer working practices. Also once the maintenance work is complete then we will have premises to be proud of.

7. Hall committee update

JR tabled a report which he read out (see attached). He highlighted the 10% rent increase (but we have bigger premises now). He reported that the Pre-School auction had raised in excess of £400 and they were grateful for the donation of cake stands. It was agreed that the key to the padlock to the Hall's store would be handed over to the Hall. JR would produce a plan of the Club premises to be agreed with the Hall Committee.

8. Question and Answers

AM stated there were insufficient Q&As submitted. It was agreed that the proposed meeting be substituted by a session on finishing. The format would be a set of demonstrations of different approaches and methods of finishing by a range of contributors (AM, EL, NS, JR) with only one

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lathe in operation. The Q&A session required more contributions and would now be Jan/Feb next year.

9. Competitions update

It was accepted that some liked competitions whereas others did not. It was agreed that there would only be one competition this year at Christmas.

10. Expenses for Trainers

The general opinion was most trainers did not want expenses. After discussion it was agreed that there would be no expenses paid to trainers but a token gift would be considered.

11. New Equipment

A proposal to acquire two Vicmarc chucks – one with a set of bowl jaws, a thread adapter for the Vicmarc chuck, and faceplate rings for all 5 lathes was approved by all.

EL offered to supply a replacement chuck key which was missing. Pro-edge attachments and workshop equipment would be considered at the next meeting.

12. Supply of prizes for raffle

Deferred for next meeting.

13. New Committee members

AM advised that D Ross had resigned from the Committee for the time being - for personal reasons.

It was agreed that Jeff Buttress would be co-opted onto the Committee. All were requested to propose suitable candidates to bring the Committee up to 12 members. Meanwhile other Club members would be approached by AM.

14. Visit by AWGB Rep for Scotland, Darren Crisp

A proposal for a visit this summer was approved by all. No fee would be charged.

15. A.O.C.B.

The sharpening equipment would be reviewed once a new bench was fitted.

Name badges had been supplied to all members – replacements for missing badges would be printed on request to GP.

It was agreed that there would be an absolute rule that there be no naked flames in the Club rooms.

16. NEXT MEETING

21st July at 6pm.

APPENDICES

Maintenance Report - JR

Due to other duties I have not had the time to do much in the club or new room.

Work carried out

New lighting at demonstration lathe, New twin socket at demonstration lathe, Key found for padlock under stairs

Work to be completed

Three items to be PAT tested, Sharpening bench to be completed, New workshop bench to be completed, Drill to be positioned and bolted down, Window to be opened, One Jet lathe to have new bearings fitted.

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Track lighting to be fitted over Jet lathes, Belt tensioning lever to be eased on Jet lathes (over tensioning may have damaged bearings on one lathe), We may have to remove some bags of shavings before new waste bin arrives. Once this work is done a general tidy up will be required.

Comments

The club is in a better condition now with the new room and additional space allowing safer working practices. Once the above work is completed we will have premises to be proud of.

Hall Committee Report - JR

Electricity

The change of payment for electricity is being pursued through an organisation who arrange supplies for charities. This organisation was involved in the original supply agreement.

Rent

The rent will increase by ten percent.

A new rental agreement is being drawn up with a drawing indicating the areas occupied by the HWC. I have been asked to supply this and agreed to do so.

Outside Area

The hall committee wish this to be cleared and a picnic bench purchased possibly from The Black Isle Men's Shed .

The hall committee would like our help in demolishing the old climbing frame and bench. I agreed to take this to our committee meeting.

The pre school sale raised over 400 pounds (I did not hear the exact amount and forgot to ask later but I will find out) they were very grateful for the cake stands.

Padlock

I informed them about the key but as I have not yet had copies made yet I did not hand it over.

The other items did not concern us.