

Minutes of COMMITTEE MEETING held at Munlochy on Thursday 21st July 2022 at 5.30pm

1. WELCOME to Meeting

Present :- Alec Mutch, Geoff Potter, David Line, Peter Lawrence, Errol Levings, Alan Geddes, David Hobson

APOLOGIES: - Cliff Sim, Nick Simpson, John Ruickbie

2. Matters arising

The Lathe Safety Check Sheet currently displayed by each lathe was due to be approved at today's meeting. It was agreed that in the absence of the Safety Officer John Ruickbie and Nick Simpson it will be approved at a future date.

3. Secretary's report

GP reported that the current membership stood at 60 members with a waiting list of 4.

4. Treasurer's report.

AM presented the detailed report provided by CS which shows a good balance in the bank after recent expenditure on materials and equipment. A substantial regular income of was being contributed by the raffle and the teas. Monies for the Club can be relayed to CS by Bill Munro.

PL confirmed that there had not been any progress with the Hall Committee with the Club's proposal to take over the Club's electric supply but he would raise it with the Hall's secretary.

5. Training manager's report

NS provided a training Manager's Report which is attached below. He remarked that the Club's teaching facilities managed by JR had reached a high standard. Also the training fees had contributed a useful sum to the Club's funds.

It was agreed that the availability of one lathe for teaching purposes during a normal Club meeting evening would discontinue.

The use of spare lathes for non-pupils on a teaching night was agreed subject to charge of £5.

6. Maintenance manager's report

AM presented a maintenance report from JR (see attached document below) which he read out. JR highlighted a proposal for extraction plant for the separate workshop and new equipment to enhance the Club's facilities. These were all widely welcomed and approved by all with proposed minor adjustments to allow for a suitable sized Camvac extractor and an alternative use of the existing sharpening /grinders if needed by Lathe 1. Procurement of the equipment would be made by PL and AG after liaison with JR.

7. Programme for the rest of the year

AM presented proposals to alter the Programme due to changing circumstances. The changes were approved (4th August to be DL segmented turning, JR staved barrel to be later, chainsaw safety organised by PL put back to 10th Nov, Pole lathe to be postponed and DH wooden Fruit to be 1st September) The revised Programme to be circulated by GP to the full Committee.

8. Supply of Blanks for Raffle Prizes

AM had been supplying the prizes at no charge from his own wood store but this was becoming depleted. AG had discussed wood supply at modest cost from a Black Isle supplier. AM had identified a potential supplier (Logie) who had a substantial stock at reasonable cost who were willing to provide timber. AG and AM with Alan Smith where tasked with obtaining an initial amount from each supplier. The timber would need some preparation and could then be used for the raffle.

9. Competitions update

It was accepted by all that the competition this year at Christmas would be simply any turner with any item with awards for 1st, 2nd and 3rd.

10. New member for Committee

AM advised that Jeff Buttress had withdrawn but that Susan Drew had agree to join the Committee. Approved by all.

11. New Equipment

It was agreed that the old Nova chuck from Lathe 1 which had been recently replaced by a new Vicmarc chuck would be sold to a Club member for £50.

The maintenance manager's report itemises an agreed schedule of new equipment. Procurement of the equipment would be made by PL and AG after liaison with JR.

DH agreed to investigate the cost of replacing the existing strip lights with more efficient and better LEDs.

12. Saturday opening for tuition

A proposal to open the premises for Members to use the Club's equipment with attendance by 2 Committee Members was approved. AM to ask if Members wanted to take advantage of this proposal. (Subsequently at the Club Meeting there was minimal interest shown by Members present).

13. A.O.C.B.

AG reported some progress in managing the library and the acquisition of new books.

GP suggested that a third signatory be added to the Club's Bank Account.

14. NEXT MEETINGS

Start time 5.30pm - 15th September 2022, 10th November 2022 and AGM February 2023.

APPENDICES

HWC Training report July 21 2022

We have taught 17 pupils so far this year. 14 have been beginners.

Our target was 4 sessions each or until a pupil and trainer felt that a reasonable level of competence had been achieved upon which to build. We made an offer of continued support should the pupil request.

Nine pupils remain under supervision. One pupil has been offered a 5th session. All pupils get a schedule of 4 sessions spaced at 4 week intervals when they start training. I try to keep continuity of pupils and their trainers. It has not been my practice to repeat these instructions unless the dates are altered and that would be by mutual consent. Most sessions are confirmed before pupil and trainer leave the clubhouse. Attendance has been good with a couple of exceptions.

Thanks to continuing tireless work under the aegis of John Ruickbie; the teaching facilities have now reached a high standard in all aspects of lathe work and sharpening. Safe practices being of paramount importance and have been aided by the publication of Safe Working Practice documents.

The teaching team works well. David Ross withdrew from the rota and we look forward to welcoming him back when he is able to commit. The members of the team are Alec Mutch, John Ruickbie, Errol Levings, David Hobson, Geoff Potter and me.

The availability of teaching on a Club night has been used on one evening only.

The nine pupils will soon reduce to 5 or 6. To keep pupil/trainer continuity we will still need to hold fortnightly sessions. There will be lathes available on those nights which are not being used for teaching.

We could offer time on those lathes to non-pupils. This would require some formal process and falls outside the Training Manager's remit.

Fees raised to date = £165.00 to date which includes a £10.00 donation from one pupil.

HIGHLAND WOODTURNERS CLUB, Club Premises, Munlochy Village Hall

Nick Simpson - HWC Training Manager.

Maintenance report from John Ruickbie.

New NVR switches installed to both sharpening pieces of equipment at the sharpening station.

Additional strip light installed at the sharpening station.

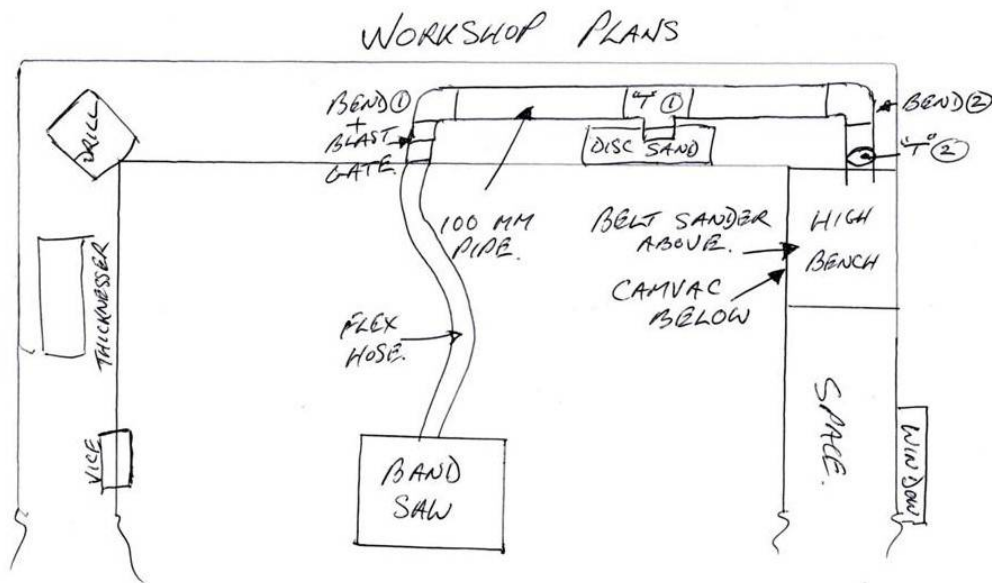
Bandsaw serviced.

New equipment and changes to workshop.

I think a dust collection system needs to be installed in the workshop, this would collect the dust from 3 machines, the Band Saw, the Belt Sander and the disc sander, this will require a camvac unit. It will require some ducting including 2 x 100mm "T" pieces, 2 x 100mm Bends and 3 blast gates, we may have enough flexible pipe, but that needs to be yet determined.

I provided a sketch to Alec on my proposal along with a list of the items required to be purchased.

This plan has been approved by committee 21-07-2022.



Additional equipment approved from John Ruickbie's wish list.

Grinder with white wheel for sharpening station.

Small Thicknesser for workshop.

Angle finder to set bandsaw and disc sander.

Adjustable square or sliding bevel.

4 metres of 100mm metal ducting. Check with John, we may have a length left over from the main extraction system being installed.

2 x 100mm tee joints.

2 x 100mm bends.

3 x 100mm blast gates.

Peter Lawrence and Alan Geddes - liaise with John R on all purchases and also on what if anything else we require to get the workshop dust extraction system up and running.