

Minutes of COMMITTEE MEETING held at Munlochy on Thursday 25th May 2023 at 5pm

1. WELCOME to Meeting

Present :- Alec Mutch, Peter Lawrence, Alan Smith, Geoff Potter, John Ruickbie, Susan Drew, Joe Webster, David Hobson

APOLOGIES: - Nick Simpson, Errol Levings, Alan Geddes, David Line

2. MATTERS ARISING

None

3. SECRETARY'S REPORT

GP reported that the current membership was listed as 49 which included P Harris (it was agreed that she be removed and therefore membership stands at 48. There is one potential member who has been emailed details but has not joined yet.

4. TREASURER'S REPORT

AM presented a copy of the monthly analysis from beginning of year to date - which was circulated to the Committee. The main points to note.....

- There has been no electricity account yet, - to be sought from the Hall management.

5. MAINTENANCE REPORT

JR presented his report appended below.

Several unused items – water heater, old expansion vessel, light fitting, clamping system – all to be disposed of.

A wet wood cupboard has been completed and stocked adjacent to the workshop.

Some necessary painting – door and graffiti to be arranged.

There is a provisional agreement with the Hall to provide a Defibrillator. Details to be agreed.

JR reported that the sharpening bench has been altered to accommodate a copy of the wolverine sharpening system which is to be combined with the Bosch sourced by JR. EL to be consulted.

Keys to be kept in the key cupboard, copies retained by JR and AS.

6. SAFETY REPORT

JR reported that he has not been notified of any safety issues arising in the club.

7. TRAINING REPORT

The training report (appended below) from NS was read out by AM.

8. LIBRARY

SD reported that a few books were out on loan. Books about intarsia, segmented turning and Nick Agar to be researched. GP offered to format the book index inventory and have PM upload it to the Club's website.

9. FIRST AID

JW reported that signs had been put up. It was agreed that the first aiders would be identified by stickers on their name badges. There are currently 10 on the list of first aiders. Further training and advice was offered by JW to all the first aiders if they wished.

It was agreed that JW would organise a demonstration dry run about the use of the fire extinguishers. A fire risk inspection to be carried out by JW.

The Hall had been approached about the provision of a defibrillator, details to be agreed.

10. REGISTER OF KEY HOLDERS

All the current Committee have keys. Mark Sutton and Mike Day have confirmed that they do not have keys.

11. NICK AGAR VISIT

AM reported that this would not be until 2024 at the earliest.

12. LAP TOP

GP reported that the disposal of the old broken laptop was agreed last May at Committee and it had been given to a charity.

PM to be consulted by AM about the purchase of a laptop to become the backup store for the club's data and files and for use during demonstrations. PM to be consulted on the use of a generic email address for HWC business.

13. BLACK ISLE SHOW

AM advised that he had contacted the Black Isle show about a possible stall for woodturning demonstrations and possible sales of items. It cannot be until 2024. It was warmly welcomed that further agreement would be pursued with the BIS and all were enthusiastic about participation.

14. VIDEO EQUIPMENT

PM to be consulted by AM about connection of computer to TV for demonstrations, recordings and talks.

15. AOCB

PL to purchase sets of imperial and metric allen keys.

NEXT MEETINGS

Start time 5.30pm 20 July, 14 September, 9th November 2023

Safety, Maintenance and Hall Report - J R

Safety report for 25 05 2023

No reported incidents

Maintenance

Sharpening bench extended with storage cupboard installed below. Use of cupboard to be decided and knobs made and fitted. Do we lock cupboard?

Donated wolverine sharpening system to be installed with new grinder (supplied by me)

Some unused items to be disposed of or removed as follows

Two clamping systems

Old water heater and piping

Electrical cabinet

Some other small items

New wet wood cupboard built and in use. Key distribution?

Cupboard door to be painted to make it less conspicuous.

Suggest paint on timber covering window to hide graffiti.

Final setting up of workshop to be completed

Hall Committee

Verbal agreement to install defibrillator with HWC and hall Committee. Details to be discussed .

Training Report – NS

Since my last report we have held 6 training sessions at the clubhouse with 3 pupils..

In addition, Errol Levings has taught 3 pupils in his own workshop at Invermoriston with the usual £10.00/2hour session payable to HWC.

Revenue £80.00 paid with £10.00 owing.

So far there have been no applicants for any of the 'Improver' topics. We should remind members of this valuable resource.

Nick Simpson

Training and Competitions Leader.

25/5/2023